

Thursday, April 8, 2021

- **Call to Order**
 - Meeting called to order at 2:01 PM
- **Special guest: Stephanie Price, PPHM**
 - Summer collaboration opportunity
 - Carolina welcomed Stephanie. Cultural foundation of Texas Panhandle. PPHM, TEXAS musical, and WT. Stephanie doing marketing for both now. (free to faculty and staff to come to PPHM. Opening dinosaur exhibit from NYC). Working with James Webb and Dr. Wendler. Want to provide opportunity for all faculty and staff to see TEXAS this summer. James is going to work with HR and us on how we do that. IT is sponsoring the cost. Asking us to help get the word out to staff. Thoughts on the best way for us to get staff to redeem the offer. One ticket, extra tickets on own.
 - Our task is to help get the word out, peer to peer. As well as, what are our thoughts on redemption? Code, call the box office? Code on website for one ticket per transaction. Or, vouchers we hand out for them to redeem, but more difficult. Betty asked about on Buff Gold Card, Stephanie was not sure. Ashley asked if by on website, it would be on our website or TEXAS. Stephanie clarified, go to Texas-show.com. We would have the code, when it asks for payment, add the code and takes that off the cost. Ashley asked for clarification on if we are seeking the best way to get that code. Ashley mentioned personal identifiers, but you could use someone else's email address. Stephanie mentioned no way to do a unique identifier for each employee, as TEXAS cannot handle that right now in their system. Taryn mentioned the WT Funds and what if they put the exact amount onto staff and faculty Buff Gold Cards. Stephanie will look at these options and looking at how to ensure only used once. Carolina asked if after the person redeems the code, how do they get the ticket. Stephanie confirmed you will get an email confirmation with a way to print the ticket for what you've purchased. You would have to pay for any add ons. The show opens May 29th to August 19th, with access to any of the shows that you would want to go to.
- **Approval of previous meeting minutes**
 - Berlin motioned to approve the meeting minutes, Leo seconded the approval, council voted in favor.
- **Updates and comments from the President**
 - "Return to Campus Fall 2021" – document was finalized and submitted. Carolina thanked for the comments and the help getting that together.

- Amarillo Center representative – amendment to bylaws was posted and is available on our [website](#). Carolina thanked David for getting this into bylaws. Will be any Amarillo staff that we have, not exclusive to Amarillo Center only. Now on the website and in the bylaws.
- Officers and Committee Chairs – update HOW-TO folders. Carolina asked they keep them updated, and to please give Carolina a report on them and where we are with them.
- Members continuing next year – consider serving as officer/committee chair. Carolina encouraged to serve, we can use experience and knowledge. Consider now to be ready when that time comes.
- **Staff Council Subcommittees**
 - Employee of the Month Committee (Betty)
 - Tuesday for Darlene for March.
 - April is not determined yet, as questions were raised considering nomination for eligibility. Unsure if an AVP is eligible. Carolina has asked the president and he has clear thoughts. Betty asked the staff council for their thoughts on eligibility. Betty asked distinguish between faculty, David mentioned they are still administrators. Ashley added not many in VP role, but that there are many staff in trenches, doing what wouldn't be possible. Ashley thought AVP perspective should be taken into consideration. One of our roles is to recognize hard work of staff. Staff has specific role at university. Ashley mentioned they serve in remarkable ways and need to be recognized, but thought in their perspective, may not think best use of this award. Berlin mentioned that they are staff and it is the staff award. If we are going by acknowledging them in their job, they are also serving as staff. Should also be acknowledged for their service. She asked what about directors, so why not AVPS, would be a way to encourage and boost morale and encourage to do a greater job. Betty clarified distinguishing between VP and AVP. Ashley asked if they had teaching positions. Betty mentioned pay is compensated. Carolina said Dr. Wendler said the two levels under him in the chain of command should not, within two reporting levels. Carolina mentioned there are mixed opinions and Dr. Wendler asked for recommendations overall from Staff Council, so Carolina asked for other thoughts. Caroline mentioned could see Berlin's side, but that they tend to get more recognition on their level.

David mentioned he had the same conversation when he was president. Dr. Wendler said then there are so many on the front lines, and AVP and VP not as much. Hundreds that should be recognized and deserve it much more. Want to be sure are recognized. Ashley mentioned part of being in a leadership role is recognizing them. Betty mentioned also getting people to nominate them. Anyone can nominate. Down to two or three in the queue for the nominees, and some are falling off. Several get nominated every year but never quite make it. All in the vote and how they submit it. Important position to be on that committee. Important to have well written nominations. Berlin asked if we could vote, mentioned that they are still staff, should they get penalized because they are AVP? Berlin asked about differences in Assistant, Associate and Assistant to. Tamara mentioned not penalized, and is the staff job to make the AVP look good. Betty reminded VP not eligible, mention to the president that AVPs are nominated and maybe have a recognition for them somehow that is different. Leo mentioned could be recognized in a different arena. Leo mentioned could break down too much. Berlin liked the idea of recognizing differently and would compromise that. Taryn mentioned when she sends the email to Chip Chandler, he asks for a copy of the nomination for the weekly email. She asked if what if we added to that. Betty said maybe not our position. Betty said maybe not coming from us. Ashley asked if there is another place for recognition and tell nominator that they aren't eligible, but maybe nominate them for other honor. Carolina mentioned comments seem like should not be eligible. Taryn mentioned gray area of if they are eligible to serve but not eligible to receive it.... Ashley asked if there has ever been an AVP that served? David mentioned Christina Cox Leisinger. Betty mentioned a VP was nominated, but declined on their own, so that was when it was put into the rules. Betty also mentioned that it ends up being up to the committee's vote at the end. Carolina said if we don't have a recommendation as a group, Dr. Wendler will make the decision. Carolina asked for a raise of hands for who things they would be eligible. Kendra, Betty, Berlin raised their hands. Carolina asked for a raise of hands that do not – more hands for this. Carolina will mention to Dr. Wendler that more voted no. Good reasons both ways, but he shall decide. Carolina will email no later than tomorrow

so Betty can know who will be April EOM. Betty said they were nominated on the line, so they will be eligible for vote May, June, July. The person eligible for April – Allissa Maldonado. **EDIT: Per the email from Betty Stocker on 4/13, the April EOM is Shawna Witthar, due to Allissa leaving the university.**

- Eligibility of Associate and Assistant VPs - discussion
- Treasurer & Scholarship Committee (Ashley)
 - Ashley will send an updated one later. Unique thing where there is more money coming in than going out. Operating fund – Walmart, Ashley does not have a receipt for that. Charge from February that was allocated in March. Ashley asked if you have that receipt to please get it to her. She has the United one from Betty. Two \$40 contribution in tuition assistance. Allocation into account that was endowed, interest of those accounts earned (why money is coming in, not out). No change in staff faculty principle; contribution into the interest; no change in other scholarship principle; contribution in interest.
 - Approval of Treasurer’s Report
 - Tamara C motions to approve with the changes; Taryn Y seconds, staff council votes in approval.
- Staff Appreciation & Events Committee (Ronnie)
 - Nothing new to report.
- Spirit Committee (Candice)
 - Nothing new to report.
- Professional Development Committee (Jeff)
 - Nothing new to report.
- Communications & Outreach Committee (David)
 - Nothing new to report.
- Election Committee (David)
 - Please be sure to vote and please tell people to vote. Only about 200 votes, encourage to vote. Included summary and a picture so not just a popularity contest – see who really wants to be a part of staff council. Numbers were going down, calculations were in correct, so no longer losing anyone, but increasing with the Amarillo Center representative. New people will join us for our May meeting to observe. Elections will go until 4/15, then he will announce our new members. David will get with Abby to invite to our May meeting to observe how we do things. Officers

and Committee Chairs can talk about their roles. June will be new members, members that are continuing on, and all officers and chairs to hand off their position to the new people that take those roles. David opened the floor to questions.

- **New business**

- Staff Council Official T-Shirt

- Carolina, Betty, and Dane have been discussing that Staff Council doesn't have a brand. Thought it would be cool to have some official t-shirts for events, meetings, anytime we do anything special. Carolina asked Dane to come up with some ideas for a design we could put on the t-shirts. Dane created seven different options. Nothing is set in stone as far as options, Dane is open to feedback, and we haven't looked into specific shirts yet. Dane designed these to be on a maroon t-shirt with the logo on the left side of the shirt. Dane would like for people to give feedback and thoughts on ones we liked, as well as feedback on shirts. Outgoing members could still receive one, and we'd have one for the new ones. Our budget will allow us to do this for incoming and outgoing members. We can also do another color. Ashley asked if we could do a polo so we could wear aside from Friday. Several mentioned liking #7, but switching the hand with the buffalo. Darcy asked if Dane created all of them himself? We would have to do the whole buffalo in the center of the circle. Ashley mentioned the font may have to be adjusted as well. As a whole, staff council liked Dane's creativity. Darcy mentioned liking #3, Sporty! Ashley mentioned the branding, like no manipulating the buffalo, but fonts and color may need to be adjusted. Ashley mentioned being unsure about the clock tower, Carolina mentioned representing landmark of WT. Carolina asked the group if a shirt was something we should do. David mentioned something we need, Ashley mentioned increases awareness. As well as wearing at events to easily identify someone that can help. Many don't know this group exists, so helpful to know. Increase communication between staff that may have a concern. David mentioned increase nominations – they want a shirt! Betty mentioned wearing for staff parades. Darcy mentioned it has to be really soft (or no one wears it) Carolina mentioned Darcy helps with deciding quality, and Dane design. Carolina mentioned good way to help people recognize who is staff council, as well as when collaborating

with other offices and departments and representing organization. Wear on days of meetings, might spark conversations. Polos – might be a difference for an office. If you're going to wear during the business day, most offices would prefer you have a polo. Leo mentioned having a t-shirt, but have the polo option to purchase. Ashley mentioned doing the t-shirt in different ways. Options 4 or 7 merged, follow branding guidelines, and Carolina will start getting quotes. Betty mentioned going to the graphic designers and find out their edits and changes. They have an obligation to help us brand and create a logo. Betty suggested sending all designs and asking for their recommendations and what they think.

▪ **Announcements**

- Farewell and thank you to Staff Council member Taryn Yildirim
 - Last meeting with us. Moving to Turkey with her family. Need someone in EOM committee, she will train them. Carolina said thank you from everyone and the team will miss her and wishes her the best. Encourages Taryn to stay in contact. Taryn said it has been a strange year, but great.
- Deadline to submit *Awkward Family Photo Contest*: April 9, 2021, 12:00. Email sgreen@wtamu.edu
 - Encourage student workers to participate and be appreciated!
- Buffs @ Work Virtual Coffee Break: April 9, 2021, 2:00, *Zoom*
 - Tomorrow! If you haven't been, Carolina encourages to attend. Fun games and socializing via Zoom.
- **Save the date!** Staff Council Appreciation Lunch: May 11, 2021, 11:30-1:00, Alumni Banquet Hall, hosted by Dr. Walter Wendler
 - Current and incoming members.
- All Staff meeting: June 2, 2021, details will be provided

▪ **Adjourn**

- Meeting called to a close at 3:08 PM

| 2019-2020 Staff Council Member | Term | EEO Category | Present | Attended Since July 2020 |
|--------------------------------|------|--------------|---------|--------------------------|
| Betts, Abigail "Abby" | 2022 | EEO 3 | Y | 9 |
| Broughton, Kendra | 2021 | EEO 5-7 | Y | 10 |
| Castagnetta, Tamara | 2021 | EEO 3 | Y | 9 |
| Copelin, Candice | 2021 | EEO 3 | N | 8 |
| Eller, Ashley | 2021 | EEO 4 | Y | 8 |
| Ellis, Sandra | 2022 | SSC | Y | 10 |
| Ferrara, Barbara | 2022 | EEO 5-7 | Y | 5 |
| Flatt, Kenneth | 2021 | SSC | N | 8 |
| Galloway, Carolina | 2021 | EEO 1 | Y | 10 |
| Glenn, Dane | 2022 | EEO 3 | N | 8 |
| Green, Ryan | 2022 | SSC | Y | 10 |
| Hall, Ronnie | 2021 | EEO 3 | Y | 9 |
| McIntosh, Berlin | 2022 | EEO 4 | Y | 8 |
| Melcher, Dana | 2021 | EEO 1 | Y | 8 |
| Reid, Leo | 2022 | EEO 1 | Y | 8 |
| Riggs, Cindy | 2021 | SSC | Y | 9 |
| Stocker, Betty | 2021 | EEO 3 | Y | 9 |
| Sulik, Jeff | 2021 | EEO 1 | Y | 6 |
| Thompson, Sami | 2022 | EEO 3 | N | 8 |

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|-----------------|------|-------|---|----|
| Webber, Darcy | 2022 | EEO 3 | Y | 8 |
| Wilson, David | 2020 | EEO 3 | Y | 10 |
| Yildirim, Taryn | 2022 | EEO 4 | Y | 10 |

*Please note: **Highlighted** attendance is due to a counting error on Secretary Betts' part. Betts noted that she miss marked/counted several members' attendance and this is now updated to reflect proper attendance numbers since July 2020.